

**Morris County Heritage Commission**  
**Meeting Minutes**  
**February 14, 2023**

**Present:** Chair Kathy Murphy, Vice Chair Larry Fast, Treasurer Epsey Farrell, and Secretary Martha Wells; HC Commissioners Marty Kane, Joe Macasek; Director Amanda Hefferan and History Program Development Specialist Nick Palatucci

**Absent/Excused:** HC Commissioner John Dunado, HC Commissioner Carol Barkin

**Call to Order:** Chair Murphy called the meeting to order at the Morris County Library and via WebEx at 9:31 a.m., and referenced the Open Public Meeting Statement.

**Minutes:** A motion was made and seconded to accept the January 10, 2023 meeting minutes. The motion passed unanimously.

**Financial Report:** The FY 2022 budget has been closed. Machine fees and water invoices have been processed. The FY 2023 budget will be made official in March or April.

**Chair's Report:** Chair Murphy reached out to County Commissioner Mastroangelo regarding his role as Commissioner Liaison. She also expressed thanks to everyone for their contributions in memory of John Dunado's father.

**County Commissioner's Report:** None

**Director's/Archive Collection Report:** Director Hefferan reported that during January staff activities have focused on the Re-grant cycle and research. Research requests have increased over the past month by phone, email, and in person. There has been a problem with the Heritage Commission's Microfilm reader. Technical maintenance and repair of Heritage Commission equipment will now be grouped with that of the Morris County Library.

The Charlotteburg Forge and Phoenix House markers have been delivered. These markers, as well as two more county entrance markers, will be installed in spring 2023.

The staff has begun to plan for exhibit case displays for 2023. They are also discussing possible articles for the Spring 2023 *Heritage Review*.

The Heritage Commission offices will be closed on Monday, February 20.

**Program Development Report:** History Program Development Specialist Palatucci reported that the final report for the 2022 Re-grants has been accepted

and approved by the state. Plans for the 2023 Re-grant cycle are underway and will become official in the next few weeks.

**Subcommittee Reports:**

- **Archives:** An informative discussion was had regarding where to preserve various archives.
- **Grants/Re-Grants:** Information about applications for 2023 Re-grants will be available soon.
- **Long-Range Plan:** The Long-Range Planning Committee recommended revisions to the Heritage Commission Bylaws. The planned changes, put together by Commissioner Kane, were presented by Commissioner Farrell to the Commission. A motion was made and seconded to accept the revised Bylaws. The motion was passed unanimously.
- **Marker Program:** Four markers will be installed in the spring.
- **Personnel:** None.
- **Public Programs/Exhibits:** Staff is making plans for 2023.
- **Publications:** Plans for the Spring 2023 *Heritage Review* are in the works. Two articles have been received and reviewed. Other ideas for articles were discussed.  
Since the Morristown National Historical Park has reopened, Eastern National has begun to reorder copies of our publications to be sold to the public.

**Communications:** Newsletters were received from the League of Historical Societies of New Jersey, the Central Railroad Company of New Jersey, the Canal Society of New Jersey, and the Madison Historical Society.

**Old Business:** Chair Murphy asked if there were any recommendations for a new Heritage Commissioner.

**New Business:** None

**Adjournment:** The meeting was adjourned without objection at 10:21 a.m.

**Next Meeting:** Tuesday, March 14, 2023, at 9:30 a.m.

**Respectfully submitted,**

**Martha Wells  
Secretary**